

Cheapside CofE Primary School

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Headteacher: Mrs Kate Searle

Wednesday 4th September 2024

Dear parents and carers,

We are very much looking forward to seeing all the children tomorrow and hope that they have enjoyed their summer break. We welcome new families who are joining us both in Reception and across the school as well as our new member of staff, Mr Wickenden.

We are sharing our updated staffing structure with you for your information which you will find as an additional attachment. If you wish to speak to a member of staff about your child, then your first port of call is always the class teacher who you can catch at the door or via the front office to arrange a meeting. If you need to discuss something further or in more depth then please do not hesitate to reach out to either Mr Wickenden or Mrs Roberts, or Mrs Hignight if it is an SEN query. We pride ourselves on our open-door policy here at Cheapside and should you need to speak to me directly then please don't hesitate to catch me on the gate in the morning or via the office. If you have a safeguarding concern about a child, then please contact me as Designated Safeguarding Lead (DSL) or Mrs Roberts as Deputy DSL.

PE Days/Forest School Days

These will be communicated to you on the class page by the end of the week. Please look here for relevant information. Children should come into school dressed in PE kit for both PE and Forest School. Forest School and PE will start next week.

School Uniform

Children may come in wearing either full winter or summer uniform. Please refer to the website for details of uniform requirements, in particular expectations around footwear, hair, jewellery, nail varnish and accessories:

<https://www.cheapsideschool.org.uk/uniform/>

Toys/Accessories

Please can we remind you not to allow your child to bring in toys and accessories from home. They may get lost or broken at school and can cause upset and be a distraction. We thank you in your support on this.

Lunches

The cost of lunches has increased from £2.69 to £3.25 for children in Key Stage 2. The rises are due to increases in food costs and fuel. School meals remain free for children in Key Stage 1 and Reception so please do take advantage of this opportunity for your child to have a meal at school!

Lunches this week – IMPORTANT NOTICE!

We are delighted that we have finally got a new oven! However, it is not fully installed yet. We are very sorry for the inconvenience, but this means that there are

reduced options for lunch this week. It is due for installation on Monday so we are hopeful that it will be up and running providing a full selection of lunches by Tuesday. This week's and Monday's options are:

- Jacket potato and choice of filling
- Grab bags

These options are available for all year groups.

School Day - Timings

Class	Start Time	End Time
Reception, Year 1 & Year 2	8:40 am	3:10 pm
Year 3, Year 4, Year 5 & Year 6	8:50 am	3:20 pm

We will be opening the gates at 8:30am each day to facilitate a 'soft start' and to help ease congestion on the roads around the school. Children arriving for an 8:40am start can arrive from 8:30am. As always, if, for example, you have a child in both Reception/Key Stage 1 and Key Stage 2 you may drop-off at the earlier time and pick-up at the later time.

We also ask that you park with consideration for our neighbours and the safety of all children. Please do not park blocking driveways, drop-off at the top of the school drive or park on the zig-zag lines/double yellow lines. We appreciate your support in this matter.

Punctuality and Unauthorised Absence

We would like to remind you that the expectations around lateness and unauthorised absence have changed as per our letter of 26th July 2024. Please do take time to familiarise yourselves with the expectations – the letter can be found on our website: <https://primarysite-prod-sorted.s3.amazonaws.com/cheapside-ce-primary-school/UploadedDocument/4c9719c5-3d44-4fa1-a4f6-5ed32a0b25be/changes-to-school-hours-2024.pdf>

Clubs

Information for signing up for school clubs was sent out at the end of last term but can also be found on the school website:

<https://www.cheapsideschool.org.uk/school-clubs/>

Please note that Dodgeball with Mr Searle has been moved from Tuesdays to Wednesdays.

Year 6

Should you wish your Year 6 child to walk home alone please can we ask that you notify the school office in writing.

Mobile phones, Smart watches and devices

Please can we remind you that children are not permitted to have mobile phones/devices or Smart watches in school. Should you need your child to bring a phone into school for any reason, please let the school office know, and the phone will be kept in the school office for the duration of the day, to be picked up at the end of the day.

Meet the Teacher

You are invited to join your new class teacher for a presentation about the upcoming school year and expectations for the children. We encourage parents and carers to

come to these, if possible, as, whilst you may have been to them in previous years, information for each year group is different and this is especially true in Year 6. A copy of the presentation will be uploaded to the Class Page afterwards for your information. The dates are as follows:

- Robins (Year 1) with Miss Grigulis on Thursday 12/9
- Doves (Year 2) with Mrs Spong and Mrs Roberts on Tuesday 10/9
- Nightingales (Year 3) with Mrs Ryker on Monday 9/9
- Kingfishers (Year 4) with Miss Dineen on Wednesday 11/9
- Kestrels (Year 5) with Mr Searle on Monday 16/9
- Owls (Year 6) with Mr Wickenden on Friday 13/9

I look forward to seeing you all, and your children, over the coming weeks.

Yours sincerely

Mrs K Searle
Head Teacher