

Formal and Informal Speech and Vocabulary

Friday 4th February 2022

LO: To identify formal and informal speech vocabulary and plan and adapt my own speech to suit a formal or informal purpose.

Sorting Formal and Informal Vocabulary

There are occasions when people are expected or required to speak using a more formal style of language.

Formal language is more official and serious. Correct grammar should be used.

In **informal** situations a more relaxed and casual speaking style can be used. Slang words and abbreviations are more acceptable in informal speech.

Can you think of different examples where **formal** and **informal** vocabulary are more likely to be used?



Sorting Formal and Informal Vocabulary

Work with a partner to discuss whether you think the following words or phrases would be more likely to be used in **formal** or **informal** situations.

apparent

aggressive

sacrifice

chance

speak

live in

job

types of

unfairness

inhabit

give up

variety of

clear

now

link to

enough

injustice

worked up

correspond

sufficient

communicate

immediately

profession

opportunity

Sorting Formal and Informal Vocabulary

Now we will co-operate as a team to allocate the vocabulary to the correct headings.

Formal	Informal	Meanings and Examples
communicate	speak	
injustice	not fair	
inhabit	live in	
profession	job	
correspond	link to	
sufficient	enough	
apparent	clear	

Sorting Formal and Informal Vocabulary

Now we will co-operate as a team to allocate the vocabulary to the correct headings.

Formal	Informal	Meanings and Examples
aggressive	worked up	
immediately	now	
sacrifice	give up	
variety of	types of	
opportunity	chance	

Now work with a partner to have a go at using the **formal** and **informal** words in spoken language. Make sure that you use the words in the appropriate context (the right situation).

Can you think of a more formal example of the word 'meaning'?

Speaking Formally and Informally

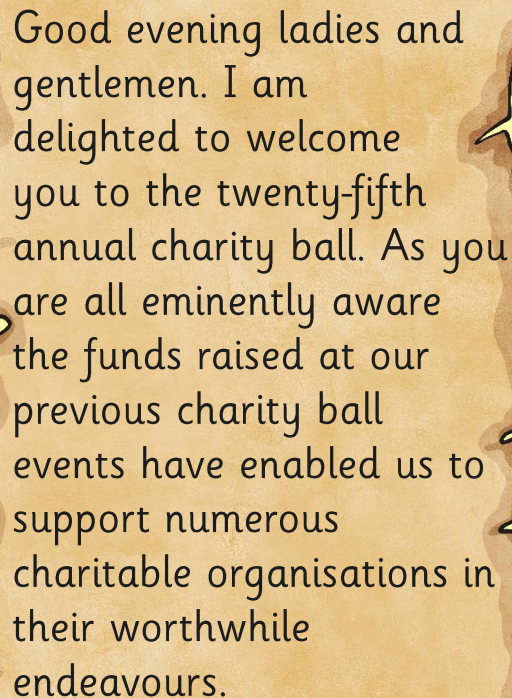


Formal language is more official and serious. Correct grammar should be used.

Informal language is more relaxed and casual. Slang words and abbreviations are more acceptable.

Read the speeches on the following slides and decide which is **formal** and which is **informal**.

Speaking Formally and Informally



Good evening ladies and gentlemen. I am delighted to welcome you to the twenty-fifth annual charity ball. As you are all eminently aware the funds raised at our previous charity ball events have enabled us to support numerous charitable organisations in their worthwhile endeavours.

Speech 1

Is this speech formal or informal?

What key words helped you decide?

Who do you think the audience could be?

Speaking Formally and Informally

Speech 2

Is this speech formal or informal?

What key words helped you decide?

Who do you think the audience could be?

Hi. Thanks for coming tonight mate. You know how good our other balls have been – we've raised loads of money and helped lots of different charities.



The Vocabulary Game

Can you think of some differences between **formal** and **informal** speech?

When might **formal** speech be used?

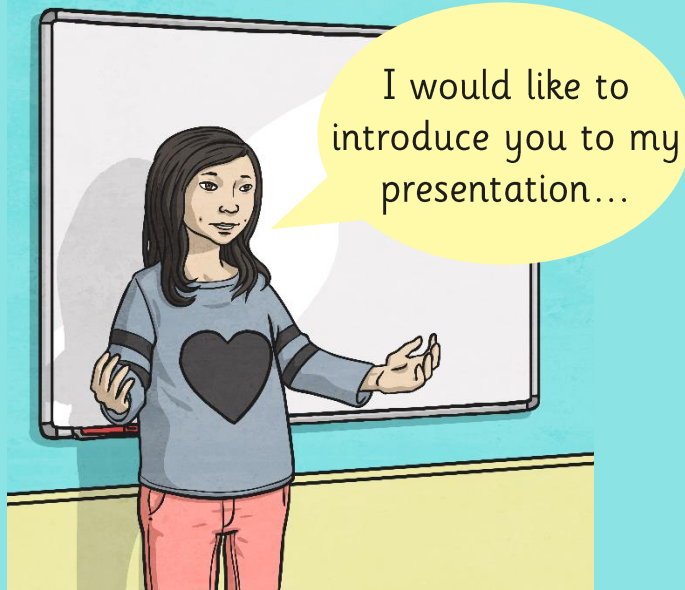
When might **informal** speech be used?

Formal Speech

Informal Speech

The Vocabulary Word Bank

Formal language is more official and serious. Correct grammar should be used.



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The Vocabulary Word Bank

Have a look at
your word bank.

assist

spectacles

make a mistake

rubbish

tell you

help

Read the word or phrase on the card out loud and say whether you think it would be used in formal or informal speech.

Highlight formal and informal words in different colours.
(You can use dictionaries or help each other if you get stuck).

Check and compare your work with your partners. Do you have the same answers?

Formal and Informal Conversations

Can you use your knowledge of **formal** and **informal** vocabulary to write a **formal** or **informal** conversation between two characters meeting for the first time? Use worksheet 2 to help you.



Good morning. It is a pleasure to make your acquaintance.



Hi'ya.
How're ya doing?

Challenge Activity

Can you plan and deliver an **informal** and **formal** speech on a school-based topic?
Use worksheet 3 to help you.

